

## **PERSONAL DATA PROTECTION NOTICE**

This Personal Data Protection Notice (“**Notice**”) describes how **FUTURE SPIRITS MALAYSIA SDN BHD (Company Registration No. 201101041462 (969585-P))**, a company incorporated under the laws of Malaysia with its place of business at E-09-08, Plaza Mont Kiara, 2, Jalan Kiara, Mont Kiara, 50480 Kuala Lumpur, Malaysia (“**FUTURE SPIRITS MALAYSIA**”) uses your Personal Data that may have been collected and processed as part of its day-to-day operations and in the ordinary course of business pursuant to the requirements of the Personal Data Protection Act 2010 (“**PDPA**”) in Malaysia.

In the event of any conflict between the English and other language versions, the English version shall prevail. FUTURE SPIRITS MALAYSIA shall have the right to modify, update or amend the terms of this Notice at any time by placing the updated Notice on the FUTURE SPIRITS MALAYSIA’s website (“**Website**”). By continuing to communicate with FUTURE SPIRITS MALAYSIA or by continuing to use FUTURE SPIRITS MALAYSIA’s services following the modifications, updates or amendments to this Notice, this shall signify your acceptance of such modifications, updates or amendments.

By engaging FUTURE SPIRITS MALAYSIA to provide services or communicating with FUTURE SPIRITS MALAYSIA or by using its website, products or services, you consent to the processing of your Personal Data by FUTURE SPIRITS MALAYSIA and all persons involved in the provision of services by FUTURE SPIRITS MALAYSIA.

### **Collection of Personal Data**

1. “**Personal Data**” means information about you which you have provided to FUTURE SPIRITS MALAYSIA, who can be identified from that data or from that data and other information to which FUTURE SPIRITS MALAYSIA has or is likely to have access, including name, NRIC/Passport numbers, contact number, address, e-mail address, date of birth, bank account number, credit card number, any data obtained through safe management solutions such as vaccination and risk status for Covid-19 including Covid-19 certificate, type of Covid-19 vaccines and dates administered, details contained on your Covid-19 certificates or your Mysejahtera app , all transaction data, such as details about payments to and from you, and other details of products and services you have purchased from us, technical data, such as internet protocol (IP) address, and any information about you which has been provided to FUTURE SPIRITS MALAYSIA in any correspondence such as through name cards or business cards and/or any information about the individual that has been or may be directly or indirectly collected, stored, used and processed by FUTURE SPIRITS MALAYSIA from time to time.
2. In addition to the Personal Data provided to FUTURE SPIRITS MALAYSIA directly, FUTURE SPIRITS MALAYSIA may also collect Personal Data from a variety of sources, including without limitation from its business partners, public domains such as websites, name cards, purchase orders, or when the individual interacts and communicates with FUTURE SPIRITS MALAYSIA.
3. Personal Data may also be collected through cookies when an individual browses the Website. If the individual does not wish to have cookies placed on his or her computer while browsing the Website, please set the browser to refuse cookies before using the Website, with the drawback that certain features of the Website may not function properly without the aid of cookies.
4. Provision of the individual’s Personal Data is mandatory as without such Personal Data, FUTURE SPIRITS MALAYSIA will not be able to communicate with you, provide the services you require or access certain section of the Website.

### **Purposes of Processing**

5. FUTURE SPIRITS MALAYSIA may use and process Personal Data for the purposes relating to the business and activities of FUTURE SPIRITS MALAYSIA which shall include, without limitation the following (“**the Purposes**”):-

- to process, confirm and fulfil customer requests regarding FUTURE SPIRITS MALAYSIA’s products, services or transactions;
- to conduct on-going sales and post-sales services and support such as product delivery and repair services;
- to communicate with you on enquiries, requests and comments;
- to comply with or to enforce the terms and conditions of any contract or agreement entered into by or on behalf of FUTURE SPIRITS MALAYSIA to which FUTURE SPIRITS MALAYSIA is otherwise bound or is obliged to observe;
- to process billing information and payment transactions;
- for internal administrative purposes;
- for internal and external investigations;
- to enforce or defend FUTURE SPIRITS MALAYSIA’s legal rights, interests or property and/or to obtain legal advice;
- for FUTURE SPIRITS MALAYSIA to comply with its obligations under law whether within or outside Malaysia including without limitation for purposes of COVID-19 response measures under the law;

and you agree and consent to FUTURE SPIRITS MALAYSIA using and processing such Personal Data in the manner as identified in this Notice.

#### **Marketing and promotional purposes**

6. FUTURE SPIRITS MALAYSIA may send marketing communication to its customers, and in some instances may use and process Personal Data for such purposes, such as to:-

- provide marketing communications that are effective and optimized for customers;
- to distribute information or details of events, seminars, conferences and talks which may of interest to you;
- keep customers up to date with the latest benefits from us;
- contact customers about services and offers that are relevant to them;

by way of e-mail, post, any other instant messaging platforms or video conferencing apps and phone calls (“**Marketing Purposes**”).

If the individual does not consent to FUTURE SPIRITS MALAYSIA processing Personal Data for the Marketing Purposes, please contact us using the contact details below.

#### **Transfer of Personal Data**

7. Personal Data may be transferred to, stored, used and processed in a jurisdiction other than Malaysia, such as in the following circumstances:

- where FUTURE SPIRITS MALAYSIA’s administrative functions are being performed outside of Malaysia;
- where FUTURE SPIRITS MALAYSIA’s servers or back-up servers are located outside of Malaysia;
- where Personal Data is required to be disclosed to various law enforcement agencies outside of Malaysia;
- where FUTURE SPIRITS MALAYSIA’s service providers, contractors, agents or partners are located outside of Malaysia.

### **How FUTURE SPIRITS MALAYSIA Protects Your Information**

8. FUTURE SPIRITS MALAYSIA shall keep and process the Personal Data in a secure manner and endeavour, where practicable, to implement the appropriate administrative and security safeguards and procedures in accordance with the applicable laws and regulations to prevent the unauthorized or unlawful processing of Personal Data and the accidental loss or destruction of, or damage to, such Personal Data. FUTURE SPIRITS MALAYSIA uses strict procedures and security features to prevent unauthorised access wherever possible. Personal Data provided to FUTURE SPIRITS MALAYSIA via the Website or via any Applications, online credit card transactions are protected during transit using encryption such as Transport Layer Security (TLS) and Secured Sockets Layer (SSL). Data stored in cloud services is in encrypted form including when FUTURE SPIRITS MALAYSIA utilizes third-party storage. The level of security of Personal Data which kept in a non-electronic environment are also treated with strict procedures and means.

### **Disclosure to Third Parties**

9. Personal Data may be transferred, accessed or disclosed to third parties for the Purposes or for Marketing Purposes. Further, FUTURE SPIRITS MALAYSIA may engage other companies, service providers or individuals to perform functions on FUTURE SPIRITS MALAYSIA's behalf such as those listed below (not exhaustive):-
  - (a) FUTURE SPIRITS MALAYSIA's professional advisors, including its legal advisors, auditors, accountants and consultants;
  - (b) service providers such as FUTURE SPIRITS MALAYSIA's information technology (IT) service providers, transportation providers, and equipment repair service providers, utilities providers, marketing companies or outsourced vendor and suppliers;
  - (c) FUTURE SPIRITS MALAYSIA's group companies, affiliates including those in different countries and our business partners; and
  - (d) regulatory and governmental authorities within and outside Malaysia, in order to comply with statutory and government requirements.

Personal Data may also be shared in connection with a corporate transaction involving FUTURE SPIRITS MALAYSIA such as a sale of a subsidiary or a division, merger, consolidation, or asset sale, or in the unlikely event of winding-up. FUTURE SPIRITS MALAYSIA's may disclose the Personal Data to other subsidiaries within its group.

### **Access & Correction Requests and Inquiries**

10. Subject to any exceptions under applicable laws, you may at any time request for access to and/or request correction of your Personal Data, request to limit the processing of your Personal Data and/or make any inquiries or complaints regarding your Personal Data by contacting:-

PDPA Officer  
Mr Ooi Ling Fan ([pdpa@future-s.com.my](mailto:pdpa@future-s.com.my))

Phone Number: +603-8408 2008

11. Please note that if you withdraw your consent for FUTURE SPIRITS MALAYSIA to process Personal Data for the Purposes, FUTURE SPIRITS MALAYSIA may consequently not be able to transact or contract with you and may be unable to provide you with the products or services requested.
12. In respect of your right to access and/or correct your Personal Data, FUTURE SPIRITS MALAYSIA has the right to refuse such requests to access and/or make any correction to the

Personal Data for the reasons permitted under law. FUTURE SPIRITS MALAYSIA reserves the right to charge an administrative fee for retrieving your personal data records in compliance with the law. If so, FUTURE SPIRITS MALAYSIA will inform you of the fee before processing your request.

### **Personal Information from Other Individuals**

13. In some circumstances, individuals may have provided Personal Data relating to other data subjects and in such circumstances the individuals represent and warrant that they are authorised to provide such Personal Data to FUTURE SPIRITS MALAYSIA and that they have procured the consent of the other data subjects to the processing of their Personal Data in the manner as set forth in this Notice and they have been alerted to the contents of this Notice.

### **Third Party Web Sites**

14. This Website may contain links to other web sites hosted by third parties whose privacy practices may differ from us. The Personal Data you choose to provide to or that is collected by these third parties is not covered by this Notice. If you link to or otherwise visit any of these third party websites, please review their respective privacy policies.

### **Acknowledgement and Consent**

15. By communicating with FUTURE SPIRITS MALAYSIA, engaging FUTURE SPIRITS MALAYSIA or using FUTURE SPIRITS MALAYSIA's products or services, you acknowledge that you have read and understood this Notice and agree and consent to the use, processing, disclosure and transfer of Personal Data by FUTURE SPIRITS MALAYSIA as described in this Notice.
16. FUTURE SPIRITS MALAYSIA reserves the right to amend this Notice from time to time without prior notice. FUTURE SPIRITS MALAYSIA advises that you check the website for this Notice on a regular basis.